

STA-SERIAL NO: _____



Company Name: _____

Contact Person who completed this Questionnaire: _____

Telephone No: _____

Fax No: _____

QUESTIONNAIRE ON FORESTRY AND TIMBER INDUSTRY'S DEPENDENCE ON FOREIGN WORKERS

In attempting to facilitate your participation, the following questionnaire has been prepared for you. These questions are by no means exhaustive nor restrictive and you are most welcome to include any other comments, suggestions, issues or concern that will enhance the Association's pursuit of this matter.

A. FOREST PLANTATION

Please indicate:

No. of LPF: _____ LPF areas: _____ hectares

1. What are the works available in forest plantation and the number of workers to be divided into local and foreign workers

No.	Works / Section (e.g. Nursery, Field Operations, Administration, Field Audit & Assessment, etc)	Manpower requirement (A)	Existing Number of Local workers (B)	Existing Number of Foreign workers (C)	Total number of workers (D)	Shortage of manpower (A – D)
a.						
b.						
c.						
d.						
e.						
f.						
g.						
h.						
i.	Others (<i>please specify</i>) : _____					

Data for Question 1 above has been collated from _____ companies

2. Any of the works mentioned in question 1 above have been successfully moved into automation?

3. If the answer to question 2 above is positive, provide your comments on the automated works. If the answer is negative, please give reasons.

4. Any of the works mentioned in question 1 above that in your opinion is capable of moving into automation?

5. If the answer to question 4 above is positive, please give reasons on the delay of moving into automation. If the answer is negative, please give reasons.

B. UPSTREAM (From forest to log pond)

Please indicate:

No. of timber licence: _____ Timber licence areas: _____ hectares

6. What are the works available in upstream and the number of workers to be divided into local and foreign workers

No.	Works / Section (e.g. Rafting, Scaling, Grading, Loading, etc)	Manpower requirement (A)	Existing Number of Local workers (B)	Existing Number of Foreign workers (C)	Total number of workers (D)	Shortage of manpower (A – D)
a.						
b.						

No.	Works / Section (e.g. Rafting, Scaling, Grading, Loading, etc)	Manpower requirement (A)	Existing Number of Local workers (B)	Existing Number of Foreign workers (C)	Total number of workers (D)	Shortage of manpower (A – D)
c.						
d.						
e.						
f.						
g.						
h.						
i.	Others (<i>please specify</i>) : _____					

Data for Question 6 above has been collated from _____ companies

7. Any of the works mentioned in question 6 above have been successfully moved into automation?

8. If the answer to question 7 above is positive, provide your comments on the automated works. If the answer is negative, please give reasons.

9. Any of the works mentioned in question 6 above that in your opinion is capable of moving into automation?

10. If the answer to question 9 above is positive, please give reasons on the delay of moving into automation. If the answer is negative, please give reasons.

C. **DOWNSTREAM (Mill & Factory)**

Please indicate :

No. of mill / factory : _____ No. of shift : _____

11. **What are the works available in downstream and the number of workers to be divided into local and foreign workers**

No.	Works (e.g. Log Cutting, Peeling, Drying, Composing, Gluing, Hot/Cold Press, Sanding, Packing, etc)	Manpower requirement (A)	Existing Number of Local workers (B)	Existing Number of Foreign workers (C)	Total number of workers (D)	Shortage of manpower (A – D)
a.						
b.						
c.						
d.						
e.						
f.						
g.						
h.						
i.	Others (please specify) : _____					

Data for Question 11 above has been collated from _____ companies

12. Any of the works mentioned in question 11 above have been successfully moved into automation?

13. If the answer to question 12 above is positive, provide your comments on the automated works. If the answer is negative, please give reasons.

14. Any of the works mentioned in question 11 above that in your opinion is capable of moving into automation?

15. If the answer to question 14 above is positive, please give reasons on the delay of moving into automation. If the answer is negative, please give reasons.

D. OTHERS ACTIVITIES (Oil Palm Mill & Estates)

Please indicate :

No. of mill : _____ Plantation areas : _____ hectares

16. What are the works available in Oil Palm Mill & Estates and the number of workers to be divided into local and foreign workers

No.	Works (e.g. Nursery, Planting, Weeding, Manuring, Pruning Sanitation, Harvesting, Pest & Disease, Infrastructure Maintenance, etc)	Manpower requirement (A)	Existing Number of Local workers (B)	Existing Number of Foreign workers (C)	Total number of workers (D)	Shortage of manpower (A – D)
a.						
b.						
c.						
d.						
e.						
f.						
g.						
h.						
i.	Others (please specify) : _____					

Data for Question 16 above has been collated from _____ companies

17. Any of the works mentioned in question 16 above have been successfully moved into automation?

18. If the answer to question 17 above is positive, provide your comments on the automated works. If the answer is negative, please give reasons.

19. Any of the works mentioned in question 16 above that in your opinion is capable of moving into automation?

20. If the answer to question 19 above is positive, please give reasons on the delay of moving into automation. If the answer is negative, please give reasons.

E. GENERAL

16. What are your attempts in recruiting local workers in the past one (1) year?

- R = Forest Plantation
- U = Upstream (Forest to Log Pond)
- D = Downstream (Mill & Factory)
- O = Other Activities (Palm Oil Mill & Estates)

No.	Methods adopted	Number of attempts for each employ				Number of local workers employed/total number of workers advertised				Success rate			
		R	U	D	O	R	U	D	O	R	U	D	O
a.	Advertisement : Printed media (newspaper, magazines, industry publications, etc)												
b.	Advertisement : Electronic media (radio, TV, internet, etc)												
c.	Job Fairs												
d.	Internships												
e.	Walk-in applicants												
f.	Company's intranet / notice board												
g.	Advertise in the Labour Department portal												
h.	Others (please specify) : _____												

Data for Question 16 above has been collated from _____ companies

17. What are your company's main concerns in relation to the employment of foreign workers based on your Company's current degree of dependence on foreign workers?

18. What issues would your Company like the Association to pursue with the relevant government agencies?

PLEASE TAKE NOTE

Members are most welcome to write to the Chairman of the STA Labour & IR Committee on suggestions or comments on any other areas relating to the government policy of employment of foreign workers affecting forestry industry of Sarawak which are not covered by the forgoing Questionnaire. If the space after a question is not sufficient for your comments you may attach separate sheets to this Questionnaire.

*Please ensure that this Questionnaire/comments are returned to STA Secretariat on or before **14 August 2009.***