

POSITION VACANT

STA Enterprises Sdn Bhd is a wholly-owned company of the Sarawak Timber Association which owns and manages Wisma STA. The Company is seeking a suitable individual to fill the following vacant position:

MANAGER

The desired candidate will be a dedicated, resourceful and energetic person who is able to manage the M&E services, office tenancy, security, maintenance and other aspects of an office building as well as the financial accounts of the Company.

Applicants for this position must:

- Possess at least a Bachelor Degree in Electrical, Mechanical or Civil Engineering;
- Have at least 5 years' working experience in a building management environment;
- Possess basic accounting and office administration skills;
- Possess a basic knowledge of statutory matters related to the running of a company;
- Be computer literate and understand building management controls;
- Be self-motivated, able to work independently and at the same time be a team player;
- Have an excellent command of written and spoken English; and
- Possess good analytical and conceptual thinking skills, and be creative and innovative.

Remuneration

An attractive remuneration package commensurate with his/her qualifications and working experience awaits the successful candidate.

Individuals with the relevant qualifications and experience are invited to submit an application to fill the vacancy (indicating on the envelope 'Application for post of Manager') together with (1) a resume (2) a photocopy of education/training certificates (3) a statement of expected monthly salary and (4) a recent passport size photo (non-returnable) to

**Group Chief Executive Officer
STA Enterprises Sdn. Bhd.
11th Floor Wisma STA
26 Jalan Datuk Abang Abdul Rahim
93450 Kuching Sarawak**

The closing date for application is **Monday 22 February 2010**. Only short-listed candidates will be called for interview.